

Martin Centre



RENTAL APPLICATION

Thank you for your interest in the historic Martin Centre. All prospective tenants must complete and submit the rental application before dates can be held or booked. It is the Martin Centre's goal to rent the theatre for events that are successful for both the venue and the tenant. The rental application must be fully completed. The Martin Centre Preservation Company, Inc. reserves the right to decline rental to any applicant.

Rental applications must be received at least sixty (60) days prior to the anticipated event date. Once a date is confirmed and a contract issued, a deposit of \$500.00, or an amount to be determined by the Martin Centre Preservation Company, Inc., must be provided.

1. APPLICANT INFORMATION

Presenting Organization: _____

Address: _____

CITY	STATE	ZIP CODE
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Applicant is: _____ **Commercial** _____ **501c(3) (IRS letter required)**

Contact for Applicant

Name: _____ **Title:** _____

Phone: _____ **Email:** _____

3. VENUE REFERENCES

Please provide information on venues of a capacity of at least 500 seats (or more) that you have leased within the last 12 months. **Applicant MUST be the primary contact and contract signatory for all venue references or they cannot be considered for rental at the Martin Centre.** Missing information will result in a declined application.

Name of Venue 1: _____ Artist: _____

Venue Address: _____

Venue Contact (name, number, email address):

Venue Capacity: _____ # Tickets Sold: _____ Gross Sales: _____ Event Date: _____

Name of Venue 2: _____ Artist: _____

Venue Address: _____

Venue Contact (name, number, email address):

Venue Capacity: _____ # Tickets Sold: _____ Gross Sales: _____ Event Date: _____

Name of Venue 3: _____ Artist: _____

Venue Address: _____

Venue Contact (name, number, email address):

Venue Capacity: _____ # Tickets Sold: _____ Gross Sales: _____ Event Date: _____

4. INDUSTRY REFERENCES

Please list three venue managers (NOT SAME AS ABOVE), agents or industry professionals with whom you have worked.

Name: _____

Telephone Number: _____ Email: _____

Name: _____

Telephone Number: _____ Email: _____

Name: _____

Telephone Number: _____ Email: _____

Prior venue rental information must be provided in order to be considered as a tenant for the Martin Centre. It is understood that the Martin Centre Preservation Company, Inc. has the right to refuse rental to any applicant. Applicant hereby agrees that he/she has provided full and complete information which is necessary for the consideration of this application and that all of the statements and information provided herein are true and accurate.

Signature of Applicant: _____ Date: _____

Printed Name/Title: _____